

PLAINFIELD TOWN COUNCIL

August 22, 2022

7:00 p.m.

Mr. Brandgard: The Plainfield Town Council meeting for Monday, August 22, 2022, is now in session.

ROLL CALL TO DETERMINE QUORUM

Mr. Brandgard: Let the record show, all members are present, and we have a quorum for conducting business.

PLEDGE OF ALLEGIANCE

Mr. Brandgard: I'll ask everyone to rise for the pledge of allegiance.

CONSENT AGENDA

Mr. Brandgard: Thank you. We have a few items on the consent agenda this evening.

1. Approval of the Minutes of the Town Council meeting of August 8, 2022.
2. Approval of the Accounts Payable Docket of Expenditures and the Affidavit of Payroll, per the Clerk-Treasurer's Report.
3. Approval of the Human Resources Report dated August 19, 2022.
4. Approval of an addendum to the Master Pharmacy Manager Agreement with TrueRX Management Services, for employee prescription benefits management, per the Human Resources report.
5. Approval of the agreement with FirstPerson Advisors, in the amount of \$7,000 for a compensation benchmark study and for the creation of the 2022 Employee Merit Matrix, per the Human Resources Report. (Funded from the General Fund)
6. Approval of the 2022-2023 update to the Personnel Policy Guide as prescribed in Town Code § 37.01, per the Human Resources report.
7. Approval of the 2022-2023 Employee Health Plan Consulting and Business Associate Agreements, with Conner Insurance, per the Human Resources Report. (Funded by the Employee Health Insurance)
8. Approval to purchase a 2023 Toyota Camry Hybrid for \$39,848.25, per the Municipal Facilities and Project Manager's Report. (Funded from CCI)
9. Approval to renew licensing for unmanned aircraft insurance, per the Municipal Facilities and Project Manager's Report. (Funded from General Fund and Fire Territory)
10. Approval of a proposal from Whitaker Engineering in the amount of \$61,700 for lightning protection design for the North Wastewater Treatment Facility, per the Department of Public Works Report. (Funded from Wastewater Availability)

11. Approval of the proposal with Bowen Engineering in the amount of \$27,000 to install new chemical feed lines at the South Wastewater Treatment Facility, per the Department of Public Works Report. (Funded from Wastewater Collection)
12. Approval to increase purchase order number 22001780 for Holzknicht Enterprises in the amount of \$100,000 for 2022 Sidewalk Replacement, per the Department of Public Works Report. (Funded from EDIT)
13. Approval to release retainage, approximately \$40,402.60, to John Hall Construction, Inc. for work associated with the Northwest Drainage Improvements Phase 2, per the Development Services Report.
14. Approval of an Assignment and Amendment of Sewer Easement from Hickory Hollow LLC and Anna Pea, per the Development Services Report.
15. Approval of a release of a utility easement from land owned by 14 Points Associates LLC located at 430 Airtech Parkway, subject to legal review, per the Development Services Report

Are there any changes or corrections to the consent agenda?

(Brief pause)

Mr. Brandgard: There being none, I'd entertain a motion to approve.

Mr. Kirchoff: So moved.

Mr. Angle: I'll second.

Mr. Brandgard: We have a motion and a second to approve the consent agenda as read. If there's no further discussion, roll call vote please.

Ms. Bates:	Mr. Bridget – yes
	Mr. Angle – yes
	Mr. Kirchoff – yes
	Mr. McPhail – yes
	Mr. Brandgard – yes

The Plainfield Town Council consent agenda for 08/22/2022 is adopted and approved.

Mr. Brandgard: Thank you

BID OPENINGS

Mr. Brandgard: We also have a bid opening this evening, for Lightning Protection System (DPW Facilities). Do we have proof of publication?

Mr. Daniel: Yes, we do.

Mr. Brandgard: Thank you.

Mr. Daniel: I'm going to have Jason talk to you. We have one bid, and I'm going to ask you for your letter opener in case we open that bid. In the meantime, I'll have Jason talk to you about the bid.

Mr. Castetter: So, I just wanted to speak to the council right quick. This is one bid; we have three vendors that were contacted to bid this work. The bid received is from a vendor that we used a couple of years ago at the south water treatment plant/wastewater treatment plant lightning protection program. So, they are familiar with the work, and we were very pleased with the work that they gave us. So, before Mel opens that one bid, I did want to kind of give you that information and see if you wanted to continue. Thank you.

Mr. Kirchoff: So, where does that put us? What can we do?

Mr. Daniel: I'm sorry Bill?

Mr. Kirchoff: What can we or can we not do?

Mr. Daniel: You can go forward and open the one bid. You could not open it and rebid the project. Of course, the issue we always have with one bid is when we open it and read the amount, and the project is rebid, then that particular vendor has publicly disclosed their bid. And so, it really becomes a question of, do you have any confidence that if it was rebid that you would get anymore bidders, and whether or not you have confidence in this particular bidder from past work.

Mr. Angle: I think I would kind of lean towards Jason to maybe help us answer that a little bit. What's your opinion?

Mr. Kirchoff: Well, and Jason, did you hear from the others that are on the list?

Mr. Castetter: I'm sorry?

Mr. Kirchoff: You have three on the list, did you hear from any of them?

Mr. Castetter: Matthew, can you help me out on this? I will say, while Matthew's coming up, there were only two bidders the last time we bid this out two years ago for lightning protection down at the south plant. So, Sun Electric did win that bid out, but we did have two at that time.

Mr. Whitaker: Yeah, Maxwell bid on the first job, and they were probably 40% higher than Sun Electric last time. So, they declined to bid it. We did not hear from Houston. We advertised twice and nobody else inquired about the job. I will say that Sun has been in contact with the electrical engineer throughout the last two weeks and is really interested in the job. I think that there is some confidence that they'll do a great job. You know, pricing is so weird right now and the supplier of the equipment could say, "oh, we've got a 10% increase," and then you're losing out and you still might just get one bidder, but they might say, "well, if I get it, I'm just going to have a 50% profit on this and be done with it." But I think Sun felt it was very easy to do the work. They only do the grounding on the job; a lot of it is done through a national company that does these types of production projects. So, they're probably 80% of the work, and Sun is probably 20% of the work. So, you know, it's a quick job for Sun and they continued the relationship – you know, there's probably going to be another project bid later this year for the north plant, and then projects next year on top of that. So, I think if Sun gives a bad number here, they're going to miss out on potential more work on this too. So, I think we can have some confidence that they're not going to take advantage of the situation.

Mr. Kirchoff: Thank you.

Mr. Castetter: And also, just to clarify, your approval tonight on the consent agenda was for the north wastewater treatment plant. It has nothing to do with the waterworks bid opening tonight. That's a separate project. Thank you.

Mr. Brandgard: Okay.

Mr. Bridget: I'm comfortable with opening it.

Mr. McPhail: (inaudible)

Mr. Brandgard: I would recommend we open the bid. Do we have consent to do that?

(Consent is given)

Mr. Daniel: I have a bid from Sun Electric, Camby Indiana. I am opening it at this particular time.

(Mr. Daniel reviews the bid from Sun Electric)

Mr. Daniel: Sun Electric bid is in proper form. The bid amount is \$176,500. \$176,500.

Mr. Brandgard: Thank you

Mr. Daniel: That's all the bids.

Mr. Brandgard: Okay, that was the only bid. I want to thank Sun for submitting a bid. The engineer's estimate was \$230,000. Again, that's \$230,000. I'd like to ask a bid review committee of Dan Bridget, Jason Castetter, Dennis Unterreiner, and Matthew Whitaker to review the bid and come back with a recommendation. Thank you.

BID AWARDS

Mr. Brandgard: We have two bid awards. Do we have a recommendation for the 2022 Road Maintenance Improvement Program?

Mr. Castetter: We do. The bid review committee for the 2022 Road Maintenance Improvement Program met and determined that the bid from Baumgartner and Company was the lowest and responsible bidder. The review committee recommends award to Baumgartner and Company in the amount of \$698,343.80, \$698,343.80.

Mr. Brandgard: Thank you. Discussion or a motion?

Mr. McPhail: I would move that we accept the recommendation of the committee and award the 2022 Road Maintenance Improvement Program to Baumgartner in the amount of \$698,343.80.

Mr. Bridget: I second.

Mr. Brandgard: We have a motion and a second to accept the recommendation from the bid review committee and award the bid for the 2022 Road Maintenance Improvement Program to Baumgartner in the amount of \$698,343.80. If there's no further discussion, all those in favor signify by aye.

(All ayes)

Mr. Brandgard: Opposed? Motion carried.

Mr. Castetter: Thank you

Mr. Brandgard: We have a bid award for the 2022 Tree Removal and Maintenance.

Mr. Castetter: Yes, we do. The bid review committee discussed for the 2022 Tree Removal and Maintenance Program and determined the bid from D & S Tree Service is the responsible and responsive bidder. The review committee recommends award to D & S Tree Service in the amount of \$79,000. \$79,000.

Mr. Brandgard: Thank you. Do we have any discussion or a motion?

Mr. Angle: No questions, but I'll move that we accept the recommendation of the committee.

Mr. McPhail: Second

Mr. Brandgard: We have a motion and a second to approve the recommendation of the committee to award the 2022 Tree Removal and Maintenance Program to D & S Tree Service in the amount of \$79,000. If there's no further discussion, all those in favor signify by aye.

(All ayes)

Mr. Brandgard: Opposed? Motion carried, thank you.

Mr. Castetter: Thank you

BUSINESS FROM THE FLOOR

Mr. Brandgard: Is there any business from the floor this evening?

(Brief pause)

Mr. Brandgard: Business from the floor?

(Brief pause)

Mr. Brandgard: With nobody coming forward we'll move to staff reports.

STAFF REPORTS

Mr. Brandgard: Brent, anything from the Fire Territory?

Mr. Anderson: I just want to give a quick reminder of our employee recognition banquet on Friday evening at the mall. If you can make it, it starts at 6:00 p.m. That's all I got.

Mr. Brandgard: Thank you. As I mentioned, unfortunately I probably won't be able to make it. Anything from the Police Department this evening? No report on "Sitting on the Roof"?

Mr. Prewitt: (Not at microphone) We raised a little over \$1,300. (inaudible)

Mr. Brandgard: Okay, that's better. Scott, anything from Transportation? Jason, anything from DPW? Brent, anything from Parks and Rec.? Jared, anything? Kevin, anything from Planning? Stephanie, anything from Communications?

Ms. Singh: Good evening. I am coming forward to ask for consent on behalf of Main Street Plainfield – I believe in my folder you have a proposal for Quaker Day, and a map – and so, Main Street Plainfield is asking for approval to close down Vine Street on Quaker Day. That is September 17th. We are proposing that we close down Vine Street from Park Drive to Main Street, from 9:00 a.m. until about 1:30-2:00 p.m. This would allow for us to build a U-shaped event which is called Artist Alley. We're working with the Hendricks County Arts Council to bring some plein air paintings the day of Quaker Day, just to extend the event a little bit past the parade. And so, we will have a band on Vine Street in those parking spaces, and then some artists lined up behind the businesses, between the parking structure and the businesses, and then in between CrestPoint Realty and Main Street Vineyard Church. So, the purpose of closing down Vine Street is to allow for safe pedestrian traffic. And then, only the artists will have access to Vine Street, and they will be parking on the first floor of the parking structure, thanks to Dan Bridget.

Mr. Bridget: Thanks to the CDC.

Ms. Singh: The CDC – Dan had been a strong component on this event. So, other than that we're just hopeful that you guys will allow us to close down Vine Street. And then the purpose of this, like I said, is to extend Quaker Day a little bit and to build some excitement around the arts in Plainfield, especially gearing up for the Performing and Fine Arts Center.

Mr. Brandgard: I like the concept and I think we ought to approve it, but I just want to make sure all the businesses along there understand access is going to be limited.

Ms. Singh: Yeah, so to be a good neighbor Main Street Plainfield is – first of all, we're working with Jared McKee and we'll work with the Police Department and DPW and the Fire Territory, but we will be posting signs the week before to make sure everyone knows – I did miss the meeting on Friday – but possibly even doing some door hangers or handing the letters to the businesses right there so they know that that access will be closed off that day.

Mr. Bridget: The primary businesses that will be affected are the dog groomer and the new veterinarian. So, we wanted to take extra pains with our new tenant to make sure that that he's comfortable with the arrangement.

Ms. Singh: Okay

Mr. McPhail: I just have one question. Did we have any overnight parking on that side of the parking garage?

Ms. Singh: Well, there's not supposed to be any overnight parking in the parking structure but one of my concerns was the parking along Vine Street. And so, I did talk to Jared McKee, and he said that we can obviously post signs that say no parking on Saturday, and then what the Plainfield Police Department can do is run license plates that morning if there is anyone parking in that spot and instead of towing them, just getting a hold of them to make sure that they can move their car.

Mr. Bridget: That's great.

Mr. Brandgard: Okay, do we have consent?

(Consent is given)

Ms. Singh: Thank you

Mr. Brandgard: Thank you. Steve, anything from the financial side?

Mr. Dyson: Yes. You have a resolution tonight, Resolution No. 2022-51, and the resolution was revised/updated on Friday; you have that actual resolution on SharePoint. I had originally had three different transfers and there were five added on Friday. I had explained what those first three transfers were, but I didn't go back and revise my budget report, so I just wanted to let you know that five funds were affected but they were all for the same reason, to pay for liability auto and property insurance. We transferred some money in each of these instances from Surplus and Personal Services for HCCC, Water Operating, Wastewater Operating, Stormwater Operating, and the General Fund. So, I just wanted to give that update.

Mr. Brandgard: Good, thank you. Tim? Al? Mel?

Mr. Daniel: One item Mr. President. I sent out late last week a settlement agreement on the Awale cases. If that is approved by the Town Council, we have the documents prepared to get those cases dismissed. It's a good settlement agreement for the town, I recommend approval if you'd like to do that.

Mr. Brandgard: Do we have a motion to approve the settlement agreement?

Mr. McPhail: So moved

Mr. Kirchoff: Second

Mr. Brandgard: We have a motion and a second to approve the settlement agreement with the Awale issues. If there's no further discussion, all those in favor signify by aye.

(All ayes)

Mr. Brandgard: Opposed? Motion carried, thank you.

Mr. Daniel: Thank you.

Mr. Brandgard: Do we have anything from the Clerk Treasurer's area?

Ms. Bates: Nothing further.

Mr. Brandgard: Nothing further?

Ms. Bates: I believe we have taken enough of council's time tonight.

Mr. Brandgard: Oh, okay. Did I miss any of the staff? Brad, did you have anything you wanted to add from the Chamber? Okay, thank you.

TOWN MANAGER'S REPORT

Mr. Brandgard: Town Manager's report?

Mr. Klinger: All I have is I just wanted to refresh your memories on Ordinance No. 36-2022. At the last meeting the council approved the First Reading of that ordinance but also sent it back to the Plan Commission for some amendments relating to some of the residential standards. And so, it is on the agenda today for Second Reading, but at the same time staff is working with the committee and then ultimately will be taking this back to Plan Commission, and that will happen prior to your next meeting in September. So, by the time of your next meeting, we should have those revisions made and ready for the council's consideration, the first meeting of September. So, it's still on the agenda for Second Reading tonight but some additional changes will be coming your way before the Third and final Reading. That's all I have.

Mr. Brandgard: Thank you

Mr. Kirchoff: Well, and also there is a requested Third Reading and Adoption of Ordinance No. 35-2022, as it shows on the agenda there.

Mr. Brandgard: Yeah.

OLD BUSINESS

Mr. Brandgard: Kent, any old business?

Mr. McPhail: Just one item. I talked to Jason just briefly before the meeting. I did get a thank you for repairing some sidewalks along Kentucky Avenue. And I appreciate the fact that we approved some additional funding for sidewalks this evening. It's a major issue around town and I wish we had a million dollars to fix more of them but we're making progress and the public is noticing.

Mr. Brandgard: Good, thank you.

Mr. Brandgard: We have a motion and a second to approve the Second Reading of Ordinance No. 35-2022. If there's no further discussion, roll call vote please.

- Ms. Bates:
 - Mr. Bridget – yes
 - Mr. Angle – yes
 - Mr. Kirchoff – yes
 - Mr. McPhail – yes
 - Mr. Brandgard – yes

Second Reading of Plainfield Town Council Ordinance No. 35-2022 is approved.

Mr. Brandgard: Thank you. We also have Ordinance No. 36-2022 – An Ordinance to Amend the Plainfield Zoning Ordinance of the Town of Plainfield, Indiana, and Fixing a Time When the Same Shall Take Effect (Land Use Matrix).

Mr. Angle: Move to approve.

Mr. Kirchoff: Second

Mr. Brandgard: We have a motion and a second to approve the Second Reading of Ordinance No. 36-2022. If there's no further discussion, roll call vote please.

- Ms. Bates:
 - Mr. Bridget – yes
 - Mr. Angle – yes
 - Mr. Kirchoff – yes
 - Mr. McPhail – yes
 - Mr. Brandgard – yes

Second Reading of Plainfield Town Council Ordinance No. 36-2022 is approved.

Mr. Brandgard: Thank you. We also have Ordinance No. 37-2022 – An Ordinance to Amend the Plainfield Zoning Ordinance and Zone Map of the Town of Plainfield, Indiana, and Fixing a Time When the Same Shall Take Effect (Allpoints Midwest Building 9 Rezone).

Mr. Kirchoff: So moved

Mr. McPhail: Second

Mr. Brandgard: We have a motion and a second to approve the Second Reading of Ordinance No. 37-2022. If there's no further discussion, roll call vote please.

- Ms. Bates:
 - Mr. Bridget – yes
 - Mr. Angle – yes
 - Mr. Kirchoff – yes
 - Mr. McPhail – yes
 - Mr. Brandgard – yes

Mr. Brandgard: We have a motion and a second to approve the Third Reading and Adoption of Ordinance No. 35-2022. If there's no further discussion, roll call vote please.

Ms. Bates: Mr. Bridget – yes
Mr. Angle – yes
Mr. Kirchoff – yes
Mr. McPhail – yes
Mr. Brandgard – yes

Third Reading of Plainfield Town Council Ordinance No. 35-2022 is approved and adopted.

Mr. Brandgard: Thank you

COUNCIL COMMENTS

Mr. Brandgard: Is there anything else to come before the council this evening?

Mr. Angle: As a reminder, there is a budget meeting Monday and Tuesday next week.

Mr. Brandgard: Yes

Mr. Angle: 5:30-7:30 p.m. I think, or something like that.

Mr. Klinger: Correct, yeah.

Mr. Angle: Okay. I'm reminding myself more than anything, I guess.

Mr. Brandgard: It's always good to remind everybody.

Mr. Angle: Yeah

ADJOURN

Mr. Brandgard: If there's nothing else, we'll be into September before we have another meeting; I want to wish everybody a happy holiday coming up, and a safe one. Need a motion to sign the documents and adjourn.

Mr. Angle: So moved

Mr. Bridget: Second

Mr. Brandgard: All those in favor signify by aye?

(All ayes)

Mr. Brandgard: Opposed? Adjourned, thank you.

DocuSigned by:
Robin G. Brandgard
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Robin G. Brandgard, President

DocuSigned by:
Mark J. Todisco
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Mark J. Todisco, Clerk-Treasurer