

**PLAINFIELD TOWN COUNCIL**

**July 11, 2022**

**7:00 p.m.**

Mr. Brandgard: The Plainfield Town Council meeting for Monday, July 11, 2022 is now in session.

**ROLL CALL TO DETERMINE QUORUM**

Mr. Brandgard: Let the record show, all members are present, and we have a quorum for conducting business.

**PLEDGE OF ALLEGIANCE**

Mr. Brandgard: I'd like to ask everyone to rise for the Pledge of Allegiance.

**AWARDS PRESENTATION**

Mr. Brandgard: There's an awards presentation scheduled for this evening. If representative Steuerwald would come forward.

Mr. Klinger: Mr. Steuerwald had some other special guests that I believe he invited to come as well, if we could let them all come in. Just come on up front, you're going to have to come up here anyway.

Mr. Steuerwald: Robin, this is a great honor for me. I'm here to make a presentation from Governor Holcomb to you. It is a Sagamore of the Wabash and as you and others probably know, this is the highest honor that the State of Indiana can bestow on a citizen. It's for public service – not really to the state, but to all citizens and to local units of government, and it's for outstanding service by a local community leader, which obviously you are. I mean, 42 years of service, I think that kind of says it all. I often tell people who are newly elected that you will never be as popular as you are today. And I know and you know how hard it is sometimes, the decisions you have to make and make everybody happy. If you try to make everybody happy, you'll end up making nobody happy.

Mr. Brandgard: Yes

Mr. Steuerwald: As a young person I used to visit relatives here in Plainfield and I remember what Plainfield used to be like. With your leadership and the rest of the town board and the people you have appointed, it's pretty amazing where Plainfield is today. So, with that, I would like to bestow this upon you.

(applause)

(Pictures are taken)

Mr. Brandgard: Greg, thank you for bringing this out; I am very humbled to accept this honor and this award. It's not given very often to very many people and it certainly makes serving much better. I mean, really, it – hard to say, hard to talk – but really, it's a great honor.

Mr. Steuerwald: I'll let you know, I can't take credit for this, your colleagues did this so, it's because of them.

Mr. Brandgard: Okay, thank you.

Mr. Steuerwald: Congratulations.

Mr. Brandgard: Thank you very much.

(applause)

(Pictures are taken)

Mr. Brandgard: Greg, again, thanks for bringing that out. I certainly appreciate it. This kind of reminded me a little bit of when I won the Russell G. Lloyd award for what is now AIM. They did a good job of keeping it secret then, so congratulations to everyone who knew it, that's great.

Mr. Klinger: I feel like I need to mention real quick that Mr. Kirchoff helped initiate this whole process. We actually started this – it was a couple of years ago, but we were in the middle of COVID and it certainly slowed things down a bit. I also want to thank Andrew Forrester of the Governor's Office for working with us along the way to finally get to this point. And to Mr. Steuerwald who left, thank him for coming to present it.

Mr. Brandgard: Yeah. Like I said, I really appreciate it. Not very many people receive that, maybe a couple a year, and that makes it very humbling. Thank you.

## **CONSENT AGENDA**

Mr. Brandgard: We have few items on the consent agenda this evening.

1. Approval of the Minutes of the Town Council meeting of June 27, 2022.
2. Approval of the Accounts Payable Docket of Expenditures and the Affidavit of Payroll, per the Clerk-Treasurer's Report.
3. Approval of the Human Resources Report dated July 8, 2022.
4. Approval of updated contract with WW Williams for preventative maintenance and the addition of the Government Center generator for \$995, per the Municipal Facilities and Project Manager's Report. (Funded from General Fund)
5. Approval to proceed with tinting of exterior windows of the Government Center for \$67,000, per the Municipal Facilities and Project Manager's Report. (Funded from Government Center Project Funds)
6. Approval of preventative maintenance contract with Bassett Services for DPW Garage for \$1,717, per the Municipal Facilities and Project Manager's Report. (Funded from MVH)
7. Approval to hire one (1) additional Sworn Police Officer, per the Public Safety Report. (Funded from General Fund)
8. Acceptance of the project recommendations offered by the Scoping & Alignment Study completed by American Structurepoint, subject to a future amendment to the Interlocal Agreement with INDOT and Hendricks County and applicable legal & financial implications, per the Development Services Report.
9. Approval of Supplemental Agreement No.02, for an amount not to exceed \$12,700 to Banning Engineering's existing roadway design contract for the Township Line Road extension to Saratoga Parkway, per the Development Services Report. (Funded from NW Area TIF)

10. Approval of a Contract for Professional Services with Butler, Fairman, & Seufert for an amount not to exceed \$98,000 to complete an early phase study considering future improvements along Avon Ave., per the Development Services Report. (Funded From 2021 GO Bond)
11. Approval of a General Services Contract between the Town and Kimley-Horn and Associates Inc, including Work Order 2022-01, in the amount of \$30,250 for planning and conceptual design of downtown alley corridors, per the Development Services Report. (Funded from US 40 TIF)
12. Approval to pay, on behalf of El Mescal, sewer and water fees, in the amount of \$50,187.50 associated with the restaurant lease in the parking structure, per the Development Services Report. (Funded from EDIT)
13. Approval of an encroachment agreement between the Town and El Mescal restaurant allowing for outdoor dining on a portion of public sidewalk, subject to legal review, per the Development Services Report.
14. Approval to allow El Mescal exclusive use of one (1) parking space on the east side Center Street adjacent to the front of the restaurant, per the Development Services report.
15. Approval to release a Request for Proposals (RFP) for the development of a Comprehensive Plan for the Town of Plainfield, per the Development Services Report.
16. Approval of a revision of the Second Amendment to the Hobbs Station Project Agreement allowing for bifurcation of loan closing, the per the Development Services Report.
17. Approval of Work Order #12 for an amount not to exceed \$5,800 with Butler, Fairman, & Seufert to prepare legal descriptions for leased improvement associated with the Hobbs Station project financing, per the Development Services Report. (Funded from General Fund)
18. Approval of the Service Awards and Ceremonial Recognitions Policy, per the Town Manager's Report.

Are there any additions or corrections to the consent agenda?

Mr. Kirchoff: I had one change on the minutes. I think Mr. Prewitt would appreciate that we – on page 1 it says “in the process of finding a temp Police Chief” instead of a permanent. I wanted to correct that.

Mr. Brandgard: Any others?

Mr. Klinger: We'll make that correction, yeah.

Mr. Brandgard: If not, I'd entertain a motion to approve the consent agenda as amended.

Mr. McPhail: So moved.

Mr. Angle: I'll second.

Mr. Brandgard: We have a motion and a second to approve the consent agenda as amended and read. If there's no further discussion, roll call vote please.

Mr. Daniel: As you know, Mark is ill this evening and he's asked me to take the roll call for him, so...

Mr. Bridget – yes

Mr. Angle – yes

Mr. Kirchoff – yes

Mr. McPhail – yes

Mr. Brandgard – yes

The Plainfield Town Council consent agenda for 07/11/2022 is adopted and approved.

Mr. Brandgard: Thank you

## **PUBLIC HEARING**

Mr. Brandgard: We do have a public hearing this evening for an Additional Appropriation for Fire Beneficent Fund. Again, a public hearing is a chance for the public to give us information about the Additional Appropriation.

(Brief pause)

Mr. Brandgard: Again, this is a public hearing for Additional Appropriation.

(Brief pause)

Mr. Brandgard: With nobody coming forward, we'll close the public hearing.

## **BUSINESS FROM THE FLOOR**

Mr. Brandgard: Business from the floor?

(Brief pause)

Mr. Brandgard: Yes, if you'd come forward to the podium.

Mr. Beers: My name is Don Beers, like the drink. I've got a house on 575 South Center Street, and also the house next door to it. There are three houses along there. The sidewalk is stopped at about 555 since about 1947. I've spoken to – I wanted to see about either getting the sidewalk fixed and crosswalks put in. it's really dangerous on Center Street and Stafford, as you probably all know. And if it's dangerous with cars, it's totally dangerous with people with no crosswalk. Every week the cars are screeching because they're trying to stop. I've spoken to Public Works and the Police Department and they've both been very nice and said it's on the agenda, the long-term agenda, but it's been since 1947. I actually grew up at 533 South Center Street and when I was a kid I could only go where the sidewalk stopped. Now everybody walks across the yards, which I don't mind because I'd rather them do that than walk across the street, but something's got to get done. I was going to let it go until this week when a lady with a baby stroller almost got hit. If something doesn't get – at least some crosswalks. So, I just wanted to bring it to your attention. And like I said, I have spoken to Public Works and the Police Department but it's on the long-term plan.

Mr. Kirchoff: What's your address again?

Mr. Beers: I'm sorry?

Mr. Kirchoff: What's your address again?

Mr. Beers: My address, 575 South Center. It's the one that's on the corner of Center and Stafford Road.

Mr. Brandgard: Okay

Mr. Beers: And I can leave this here with you if you'd like to look at it.

Mr. Brandgard: I would again ask Public Works to at least take a look at that and see how we can move that up. It is a busy area and if we're having people walking in the street along there, we don't want that to happen.

Mr. Beers: They're trying to get to the park and part of them are trying to get to school and they can't get to either one of them without crossing that intersection.

Mr. Brandgard: Thank you. If you would, sign in for us please. Thank you for bringing that in. And Jason, if you would keep in touch with him and – thank you.

Mr. Beers: Thank you

Mr. Brandgard: Thank you. Any other business from the floor this evening?

(Brief pause)

Mr. Brandgard: If there's no further business from the floor, we'll go to staff reports.

## **STAFF REPORTS**

Mr. Brandgard: Kevin, anything from Planning? Chief Anderson? Doug, anything from Communications Center? Nothing? Tim? Steve, anything from financial world? Brent, from Parks?

Mr. Bangle: Yes, I just wanted to report, this last Saturday we had our first Member Appreciation Night at Splash Island. It was a great event; we had over 200 people show up. All of the feedback we've received has been great. We are looking forward to our next Appreciation Night on July 23<sup>rd</sup> 7:00 p.m.-10:00 p.m. So, we're hoping to really push it put more on social media and our website, but all together it was a great event. We're glad to have these events back, it's been two years since we hosted our last Member Appreciation Night. I just wanted to give you a little report on that. Thank you.

Mr. Brandgard: Good, thank you. Joe, anything from the Police Department? Bill, anything from the world of electrons?

Mr. Castetter: Nothing additional. Congratulations.

Mr. Brandgard: Oh, well, thank you. Scott, anything from Transportation? Todd, anything you'd like to say for your last meeting with us in an official capacity?

Mr. Cook: I just would like to thank you all for your support over the last four plus years. I think we've accomplished a lot during that time, especially given the crazy COVID year that we had there. But I just want to thank you and thank the rest of the staff for their cooperation over the past four plus years and wish you all the best.

Mr. Brandgard: Thank you. We wish you the best also.

Mr. Cook: Thank you

Mr. Brandgard: Thank you. Stephanie, anything from Communications? Do we have anything from Public Works? Al? Jared? Do we have anything from Human Resources? Mel?

Mr. Daniel: Nothing this evening, thank you.

Mr. Brandgard: Okay. I think I covered all of the staff, now we'll go to Town Manager's report.

## **TOWN MANAGER'S REPORT**

Mr. Klinger: Well, I need to open up with an apology. I lied to you when I told you I had no idea what Greg Steuerwald was coming to present. I've been feeling bad about it all day but I'm glad that we caught you by surprise on that one.

Mr. Brandgard: Yeah, sometimes you have to do that.

Mr. Klinger: It is a well-deserved honor, and so I'm glad that we were able to make that happen. I do have more serious business to talk about though. You likely saw in my report, as well as reports from a couple of staff members, regarding our situations with the streets division of the Department of Public Works. We actually can add to the total, there's now nine open positions as of today, I believe. So, that's just in streets, and then one open position in stormwater. The biggest concerning thing with that is that we're just not even getting quality applicants for those positions. And so, we're in a position now to recommend an increase to the hourly rate of \$1.00 an hour for all hourly employees in DPW, so that we can offer a higher start rate for new employees. As well as we recommend an increase in the CDL Class A certification by \$1.00 an hour. That would take it from \$0.50 an hour to \$1.50 for Class A CDL. This is a crucial certification for our DPW employees, particularly when it comes to snow removal operations. I know we're in the heat of July but we're already thinking about becoming winter and making sure that we have sufficient staff as well as CDL trained folks that can handle the snowplows and getting that training going now. So, we're in a position now where we have so many openings that we're having a hard time keeping up with just the general maintenance, let alone training and prepping for fall leaf season and snow operations. So, something has to change to be able to get more people coming in, and this is what we're recommending now. We'll see how that works, hopefully that will get us competitive. It seems to be, looking at other communities and what's being offered for these same types of positions, that puts us more in the ballpark of what other communities are paying for these positions right now. It's kind of an immediate need which is why we kind of threw it in our reports late last week and are bringing that recommendation today. And so, I would request Council's consideration of that.

Mr. Kirchoff: Take a motion?

Mr. Brandgard: Does it take a motion?

Mr. Daniel: Yes

Mr. Kirchoff: I would move that we approve the recommendations on salary and program changes.

Mr. McPhail: Second

Mr. Brandgard: We have a motion and a second to approve the salary and other changes as recommended from the Town Manager. If there's no further discussion, all those in favor signify by aye.

(All ayes)

Mr. Brandgard: Opposed? Motion carried, thank you.

Mr. Klinger: And then along the same lines, we're not asking for action today but we're also recommending, as it relates to that CDL certifications, that the town would offer to pay for an employee to go through that certification process and receive that training in exchange for a commitment of service to the community. And that's a piece that we're working with our legal team to put together and what that might look like, which is why we're not ready to present that tonight, but we will be coming back at a future meeting and asking for that consideration as well. And that's all I have for you unless you have any questions for me.

## **OLD BUSINESS**

Mr. Brandgard: Kent, any old business?

Mr. Angle: None

## **NEW BUSINESS**

Mr. Brandgard: No old business, any new business?

Mr. Angle: None

## **RESOLUTIONS**

Mr. Brandgard: With that, we'll go to resolutions, which we have several tonight. First is Resolution No. 2022-36 – A Resolution Regarding Approval of Plainfield Redevelopment Authority Bonds and a Lease Between the Plainfield Redevelopment Authority and the Plainfield Redevelopment Commission.

Mr. Bridget: Move to approve.

Mr. Angle: I'll second.

Mr. Brandgard: We have a motion and a second to approve Resolution No. 2022-36. If there's no further discussion, roll call vote please.

Mr. Daniel:

Mr. Bridget – yes

Mr. Angle – yes

Mr. Kirchoff – yes

Mr. McPhail – yes

Mr. Brandgard – yes

Plainfield Town Council Resolution No. 2022-36 is approved and adopted.

Mr. Brandgard: Thank you. We also have Resolution No. 2022-37 – A Resolution to Dispose of Surplus Property (Department of Public Works).

Mr. Angle: Move to approve.

Mr. Kirchoff: Second





Plainfield Town Council Resolution No. 2022-40 is approved and adopted.

Mr. Brandgard: Thank you. We also have Resolution No. 2022-42 – A Resolution Authorizing Permission to Petition The Department of Local Government Finance to Increase The Maximum Property Tax Levy For The Fire Protection Territory Operating Fund.

Mr. Bridget: Move to approve.

Mr. Kirchoff: I'll second.

Mr. Brandgard: We have a motion and a second to approve Resolution No. 2022-42. If there's no further discussion, roll call vote please.

- Mr. Daniel: Mr. Bridget – yes
- Mr. Angle – yes
- Mr. Kirchoff – yes
- Mr. McPhail – yes
- Mr. Brandgard – yes

Plainfield Town Council Resolution No. 2022-42 is approved and adopted.

Mr. Brandgard: Thank you

**ORDINANCES**

Mr. Brandgard: We also have several ordinances. The first is a Single Reading of Ordinance No. 27-2022 – An Ordinance Authorizing an Additional Appropriation (Fire Territory Beneficent Fund).

Mr. Angle: I'll move to approve.

Mr. McPhail: Second

Mr. Brandgard: Okay, we do have a motion and a second to approve the Single Reading of Ordinance No. 27-2022. If there's no further discussion, roll call vote please.

- Mr. Daniel: Mr. Bridget – yes
- Mr. Angle – yes
- Mr. Kirchoff – yes
- Mr. McPhail – yes
- Mr. Brandgard – yes

Plainfield Town Council Ordinance No. 27-2022 has approved and adopted.

Mr. Brandgard: Thank you. We also have two ordinances for their Third Reading and Adoption. The first is Ordinance No. 28-2022 – An Ordinance Creating the Plainfield Wheel Tax Fund and Imposing a Municipal Wheel Tax.

Mr. McPhail: Move to approve.

Mr. Kirchoff: Second

Mr. Brandgard: We have a motion and a second to approve the Third Reading and Adoption of Ordinance No. 28-2022. If there's no further discussion, roll call vote please.

- Mr. Daniel: Mr. Bridget – yes
- Mr. Angle – yes
- Mr. Kirchoff – yes
- Mr. McPhail – yes
- Mr. Brandgard – yes

Third Reading of Plainfield Town Council Ordinance No. 28-2022 is approved and adopted.

Mr. Brandgard: We also have Ordinance No. 29-2022 – An Ordinance Creating the Plainfield Surtax Fund and Imposing a Motor Vehicle License Excise Surtax.

Mr. Angle: Move to approve.

Mr. McPhail: Second

Mr. Brandgard: We have a motion and a second to approve the Third Reading and Adoption of Ordinance No. 29-2022. If there's no further discussion, roll call vote please.

- Mr. Daniel: Mr. Bridget – yes
- Mr. Angle – yes
- Mr. Kirchoff – yes
- Mr. McPhail – yes
- Mr. Brandgard – yes

Third Reading of Plainfield Town Council Ordinance No. 29-2022 is approved and adopted.

Mr. Brandgard: Okay. And Ordinance No. 20-2022 will remain tabled.

**COUNCIL COMMENTS**

Mr. Brandgard: Is there any other business to come before the council?

(Brief pause)

**ADJOURN**

Mr. Brandgard: If not, I'd entertain a motion to sign the documents requiring signature and adjourn.

Mr. Angle: So moved.

Mr. Kirchoff: Second

Mr. Brandgard: All those in favor?

(All ayes)

Mr. Brandgard: Opposed? Motion carried, thank you.

DocuSigned by:  
*Robin G. Brandgard*  
0995BE6F9B57437...

Robin G. Brandgard, President

DocuSigned by:  
*Mark J. Todisco* 7/26/2022  
5C89C0DDFB63426...

Mark J. Todisco, Clerk-Treasurer