

PLAINFIELD TOWN COUNCIL

March 28, 2022

7:00 p.m.

Mr. Brandgard: Welcome to the Plainfield Town Council meeting for Monday, March 28, 2022.

PLEDGE OF ALLEGIANCE

Mr. Brandgard: I'd like to ask everyone to rise for the Pledge of Allegiance, please.

CONSENT AGENDA

Mr. Brandgard: We have several items on the consent agenda this evening.

1. Approval of the Minutes of the Town Council meeting of March 14, 2022.
2. Approval of the Accounts Payable Docket of Expenditures and the Affidavit of Payroll, per the Clerk-Treasurer's Report.
3. Approval of the Human Resources Report dated March 25, 2022.
4. Approval of a 3-year agreement with NeoGov in an amount not to exceed \$66,771.67 for the Human Resource Management Software Suite, per the Human Resources Report. (Funded by the General Fund/IT Budget)
5. Approval to add one (1) full-time patrol officer position to the Police Department, per the Human Resources Report. (Funded by PPD Budget)
6. Approval to add one (1) full-time administrative assistant position to the Fire Territory, per the Human Resources Report. (Funded by PFT Budget)
7. Approval of the 2021 Citizen Centric Annual Report, per the Communications and Marketing Report.
8. Approval of a Letter of Engagement and Scope of Work Agreement with Kroger Gardis & Regas, LLP in an amount not to exceed \$48,500 for assistance with the Town's Decennial Redistricting Process, per Town Manager's Report. (Funded from General Fund)
9. Approval to cancel Executive Order 2022-01, as the Order's purpose and cause have been fulfilled and response efforts have been suspended, per the Town Manager's Report.
10. Approval of the Amendment to Agreement for Professional Services Relating to Opioid Settlements, per the Town Manager's Report.
11. Approval of a contract with Ray's Trash in the amount of \$8,500 for Demolition of Concession Stand at Franklin Park, per the Municipal Facilities and Project Manager's Report. (Funded from Park Impact)
12. Approval to purchase 300 Residential Meters and Radio Units from EJP in an amount not to exceed \$114,200, per the Department of Public Works Report. (Funded from Water Availability)

13. Approval of Supplemental Agreement No. 1 with Butler, Fairman & Seufert to increase 2021 WO #14 in the amount of \$6,000 for Hadley Road Water Main Replacement, per the Department of Public Works Report. (Funded from Water Distribution)
14. Approval of Work Order No. 9 with Butler, Fairman & Seufert in an amount not to exceed \$15,000 for 2022 Roadway Resurfacing Design and Inspection, per the Department of Public Works Report. (Funded from MVH)
15. Approval of Work Order No. 10 with Butler, Fairman & Seufert in an amount not to exceed \$35,900 for Pavement Surface Evaluation and Rating Study, per the Department of Public Works Report. (Funded from MVH)
16. Approval of Work Order No. 11 with Butler, Fairman & Seufert in an amount not to exceed \$12,700, for 2022 Community Crossing Matching Grant Assistance, per the Department of Public Works Report. (Funded from MVH)
17. Approval of Work Order No. 8 with Butler, Fairman & Seufert in amount not to exceed \$5,600 for 2022 Tree Maintenance Bidding Assistance, per the Department of Public Works Report. (Funded from Storm Water)
18. Approval to advertise a Request for Qualifications (RFQ) for the development of a Comprehensive Plan for the Town of Plainfield, per the Development Services Report.
19. Approval to waive all Town Permit Fees for the Plainfield Community School Corporation projects during the summer and fall of 2022, per the Development Services Report.
20. Approval to release Performance Bond related to the replacement of traffic signal controller in GreenParke at Airwest, Phase II, per the Development Services Report.
21. Approval to release Performance Bonds for Vandalia Trailside Sections 3 and 4; and Del Webb Section 1, subject to submittal of Maintenance Bonds, per the Development Services Report
22. Approval to enter into an Annexation and Sewer-Water Service Agreement with Family Promise regarding their property located at 7233 E. CR 300 S., per the Development Services Report.
23. Approval of a Sewer Service Reimbursement Agreement between the Town, Rock Creek Partners LLC and Plainfield Logistics Park I, LLC, associated with a sewer constructed at the southwest corner of Quaker Blvd and I-70, per the Development Services Report.
24. Approval to promote Chief Jared McKee to the position of Executive Director of Public Safety effective on or after April 4, 2022, per the recommendation of the Town Manager.
25. Approval to appoint Deputy Chief Kyle Prewitt to Interim Chief of Police effective on or after April 4, 2022, per the recommendation of the Town Manager.
26. Approval to appoint Lieutenant Joe Smock to Interim Deputy Chief of Police effective on or after April 4, 2022, per the recommendation of the Town Manager.

Are there any additions or corrections to the consent agenda?

Mr. Kirchoff: You made it.

(Brief pause)

Mr. Brandgard: Again, with nobody coming forward, we'll close that public hearing. We have a public hearing Establishing Fire Territory Equipment Replacement Fund.

(Brief pause)

Mr. Brandgard: Again, this is the opportunity to make comment.

(Brief pause)

Mr. Brandgard: Again, with nobody coming forward, we will close that public hearing. Thank you.

BUSINESS FROM THE FLOOR

Mr. Brandgard: Do we have any business from the floor this evening?

Ms. Griessmer: Good evening, Council. My name is Melinda Griessmer. I thank you for allowing me the opportunity to speak this evening. I wanted the chance to introduce myself, I am running for State Representative for this district. This is a new district, District 57 that has been redrawn as a result of the Census, as you all are well aware. I just wanted to extend any offer I can to you, to any of you who may have any questions or concerns of me. I'd like to tell you a little bit about myself. I am a small business owner; I am a registered nurse. I obtained my degrees from Purdue University. I have raised my family in this district, and currently I am serving on the Johnson County Council, so I am very familiar with the kind of work that you do. I know that there are many issues before you this evening, I don't want to take up too much of your time. Did you have any questions of me? How may I best serve you?

Mr. Brandgard: I don't know that we have any questions. I think the important thing is that you get out in the community and let people know who you are and what you represent.

Ms. Griessmer: Absolutely, and that's what I've been doing every weekend. But you know, with all the wind and all the weather, I'm hoping that it'll get a little bit nicer, and I can actually get out there and meet more people. But I am available for all of you, should you have any issues.

Mr. Brandgard: Okay, great. Thank you for coming in.

Ms. Griessmer: Thank you, have a good evening.

Mr. Brandgard: Is there any other business form the floor this evening?

(Brief pause)

STAFF REPORTS

Mr. Brandgard: If not, we'll go to staff reports. I know that you made the call, and it looks like everybody showed up.

(inaudible)

Mr. Brandgard: Tim? Dennis? Chief Anderson? Orlando?

Mr. Jordan: Alrighty, I just have my status report that I'm sharing tonight, that you don't have in front of you. So, just a few of our completed tasks since we've had the comfort dog coming to the town for different reasons. We've established a recurring monthly visit with Naomi; she will be here the first Tuesday and every third Wednesday of every month and basically the department can email me and make sure that they get a visit from Naomi. I think everybody's

been enjoying having her here in the town. We have scheduled breathwork class for town employees for April the 28th. It's normally been public safety focus but now we're moving more towards town employees with the same type of training to help them deal with stress and things of that nature. We've also been able to establish (inaudible) therapy and being able to push out some information on that, and hopefully we'll be able to see some traction in that area as people are actively trying to impact their mental well-being. Our current projects are still dealing with chaplaincy development for all branches of public safety. That's coming along pretty well. I have been doing my best to meet with department heads, just to get an idea of morale as it pertains across the town, and things are looking quite awesome. I've done my follow-ups with the Fire Territory. We are actively working on an exercise training workshop for stationary employees; we're going to start with 911 communications and go from there. And then just to build up some more information, have people have some better understanding of P.A.P., looking to do a P.A.P. vendor fair here very soon. We can skip past the goals and go down to session stats; so, we have seen in these first few months, 12 self-initiated meetings, 16 referrals, we've done 34 critical incident follow-ups, and I've conducted 7 group sessions.

Mr. Brandgard: To say the least, you've been busy.

Mr. Jordan: Yeah, I was telling Mr. Kirchoff, I wish I could calm myself.

Mr. Brandgard: Calm yourself, you'll have to get into a breathing class. But no, seriously as I've said before, I'm really glad you came on board with us because we've found out since you've been here that we really needed you here. Thank you for what you're doing.

Mr. Jordan: Thank you.

Mr. Brandgard: Chief McKee, anything from the police department?

Mr. McKee: Good evening. I just wanted to give a brief update and overview of the events that occurred on March 16th. As you know, March 16th Plainfield Fire Territory responded to WalMart Distribution Center, 9590 AllPoints Parkway, and the men and women of that territory responded heroically and were able to save a thousand plus lives from that distribution center. They also were able to reunify those thousand plus employees to their homes, to rides, or to local hotels. The hours and days following, we had 30 plus fire departments come and help us endeavor to extinguish that fire. We also had over 14 local businesses that dropped off food and refreshments, my favorite coffee. So, at the end of the day the Town of Plainfield truly came together and served one another and the community, and I couldn't be prouder of the departments and the Fire Territory for everything that they did. On March 23rd ATF turned over the property to WalMart and Duke and they had concluded their on-site investigation, but their investigation is still ongoing, and we do not know when that will end. We are still in communication with them, and we will update you as that investigation progresses. Again, I want to thank all of you for your support, and the town as a whole for everything that they did for us. Thank you.

Mr. Brandgard: Thank you

Mr. McPhail: Thank you

Mr. Brandgard: Bill, anything from the IT arena? Anything from Planning? Parks and Recreation? Anything from budgets?

Mr. Dyson: (not at microphone) (inaudible)

Mr. Brandgard: Thank you. Steve, anything from the Communications Center? Good to see you.

Mr. Cook: I'm retiring next month, and I wanted to come and thank the Town Council and the town administration for the opportunities and the support that I've had over the last fifteen years. I want to reemphasize that these last two years have been hard on everyone, but the town

has really stepped up to the plate for its employees, and I wanted to thank you guys personally for that. Thank you

Mr. Brandgard: Thank you. Todd, anything from Economic Development? Stephanie, Communications? Al? Nate? I knew it wouldn't last.

Mr. Thorne: Well, this is for both myself and the Town Manager's report. Andrew had reminders out through next Wednesday, and as you can tell by the proxies in this room, a lot of people are out this week getting some well-deserved time off, which is a testament to not only our PTO program but the other folks in this room that can take care of things while others are off. So, in the meantime, if you need anything, let me know and I'll try to redirect you to the right person, and if you haven't heard back, it's probably because they're taking some time off. Otherwise, again, things are running great, even in their absence and that's all we can ask for.

Mr. Brandgard: Great, thank you. Mel?

Mr. Daniel: I do have one item (inaudible). I think you did get a copy of that resolution that's been added to the agenda 2022-24. You will recall, the last Council meeting we talked about the amendment to the hotel/motel definitions in our ordinances; the 15-day got put into the definition, and that was a mistake, it should have been only for motel. So, what we're doing now proposing a moratorium on enforcement of that 15 days on hotels. In the meantime, we're putting together a group – in fact, it's been really nice – Jamie from Hendricks County's called and we're literally putting together a group, including the industry, to try to work through these issues, understand what their needs are, and create a definition for hotel that works for everybody. (inaudible) it's kind of interesting; her firm looked at other communities in the state on definitions and came up with nothing worthwhile, not a criticism of anybody. So, we expanded that search to nationally and came up with two or three that wasn't very helpful, so I think we'll probably be creating a full blown, well researched definition for Plainfield, and maybe someone else can use it for themselves. We'll be working on that and bringing it to the Town Council.

Mr. Brandgard: Thank you. Mark, Clerk Treasurer?

Mr. Todisco: First of all, I'd like to thank you Steve, for your service. I hope you enjoy retirement. Mr. President, all of you received information about the Munis upgrade April 11th and the request – the only other request is that we waive shut-offs for that month.

Mr. Brandgard: I think we need a motion to do that.

Mr. Kirchoff: Is that shut-off day?

Mr. Todisco: Sorry?

Mr. Kirchoff: Is that shut-off day?

Mr. Todisco: Shut-off day is April 15th, (inaudible).

Mr. Bridget: So, the motion is to waive the shut-off...?

Mr. Todisco: I'm sorry, I'm having a hard time waive shut-off date for April 15th billing date.

Mr. Brandgard: For just that one?

Mr. Todisco: Well, we can revisit for May since we are moving.

Mr. Brandgard: Yeah

Mr. Todisco: I don't know if you wanted to visit that next meeting or do it now. Also, I'll probably be coming back actually when we move, in case there's glitches, that we waive the shut-off date and possible late fees on that one.

Mr. Kirchoff: Okay

Mr. Brandgard: I think it's a good move in both cases.

Mr. Kirchoff: On that line, as I read in your report – are you closing the office on that day?

Mr. Todisco: We're still going to work, that's something that...

Mr. Kirchoff: Closed to the public

Mr. Brandgard: Yeah, close it to the public.

Mr. Todisco: (inaudible)

Mr. Brandgard: I think where we're heading, you'll have somebody manning the phones and then the balance will be going through the records, getting ready to move.

Mr. Kirchoff: Shouldn't we announce it, should we announce it publicly that they will not be available for public?

Mr. Brandgard: Yeah, that will happen, yeah.

Mr. Kirchoff: Okay

Mr. McPhail: Yeah, if the system's not working you don't want people coming in.

Mr. Todisco: Yeah. We'll go by the direction of the Council President on this.

Mr. Brandgard: I think, relative to the shut-offs, we need a motion to do that.

Mr. Bridget: I move that we waive shut-offs for April 15th due to changes in the Clerk-Treasurer's Office.

Mr. Kirchoff: And May as well.

Mr. Bridget: And May as well. So, April and May.

Mr. Kirchoff: And he also asked for late fees, should we do late fees as well?

Mr. Brandgard: Yeah, at the same time.

Mr. Bridget: (inaudible) should amend it.

Mr. Todisco: (inaudible) waive the late fees too.

Mr. Bridget: So, let me restate the motion. We're waiving shut-off for April and May, and late fees for April and May.

Mr. Kirchoff: I second that.

Mr. Brandgard: We have a motion and a second, due to software changes and our move, to waive shut-off and late fees for the months of April and May. If there's no further discussion, all those in favor signify by aye.

(All ayes)

Mr. Todisco: Thank you

Mr. Brandgard: Also, as was mentioned – is it the 11th or 15th?

Mr. Todisco: The upgrade is April 11th.

Mr. Brandgard: April 11th, and in that during the upgrade the window in the Town Hall will be closed, but there will be somebody manning the phones only.

Mr. Todisco: The entire staff will be there, other than vacationers.

Mr. Brandgard: Yeah. Anything else?

Mr. Todisco: That's it, sir. Thank you.

Mr. Brandgard: Thank you. Did I miss any staff? I still have a problem sometimes, I can't see through people, I just wanted to make sure.

Mr. Kirchoff: Brad?

Mr. Brandgard: I usually do him at the end, I think, but have you got anything?

Mr. McPhail: Of course, he does.

Mr. Brandgard: Not all the time, but he should.

Mr. DuBois: So, just to remind you, April 8th is the last wrap up for (inaudible) update. (inaudible) everybody but I think Senator Crane is not going to be there. So, it's free; it's at the fairgrounds. It's going to be business centric, so if you're interested in what they did at the legislature that affected business this year, come on out. It's from 8-9 on the 8th. And then of course, our annual auction is the 16th, and I know I'll see most of you there if not all of you. Hopefully it'll be a good time. Like I said, we've got a bucking bull, so it should be (inaudible). Thank you very much.

Mr. Brandgard: Thank you.

TOWN MANAGER'S REPORT

Mr. Brandgard: Town Manager's report?

Mr. Thorne: Nothing additional.

Mr. Brandgard: Nothing additional, thank you.

OLD BUSINESS

Mr. Brandgard: Kent, any old business?

Mr. McPhail: No sir.

Mr. Bridget: No

NEW BUSINESS

Mr. Brandgard: New business?

Mr. McPhail: No

Mr. Bridget: No sir.

Mr. Todisco: Mr. Bridget – yes
Mr. Kirchoff – yes
Mr. McPhail – yes
Mr. Brandgard – yes

Single Reading of Plainfield Town Council Ordinance No. 11-2022 is approved and adopted.

Mr. Brandgard: Thank you. Also, for a Single Reading we have Ordinance No. 12-2022 – An Ordinance Establishing Cumulative Capital Improvement Fund Under Indiana Code IC 36-9-16.

Mr. Bridget: Move to approve.

Mr. Kirchoff: I'll second.

Mr. Brandgard: We have a motion and a second to approve the Single Reading of Ordinance No. 12-2022. If there's no further discussion, roll call vote please.

Mr. Todisco: Mr. Bridget – yes
Mr. Kirchoff – yes
Mr. McPhail – yes
Mr. Brandgard – yes

Single Reading of Plainfield Town Council Ordinance No. 12-2022 is approved and adopted.

Mr. Brandgard: Thank you. Also, for a Single Reading we have Ordinance No. 13-2022 – An Establishing Fire Protection Territory Equipment Replacement Fund Under IC 36-8-19-8.5.

Mr. McPhail: Move to approve.

Mr. Kirchoff: Second

Mr. Brandgard: We have a motion and a second to approve the Single Reading of Ordinance No. 13-2022. If there's no further discussion, roll call vote please.

Mr. Todisco: Mr. Bridget – yes
Mr. Kirchoff – yes
Mr. McPhail – yes
Mr. Brandgard – yes

Single Reading of Plainfield Town Council Ordinance No. 13-2022 is approved and adopted.

Mr. Brandgard: Thank you. We also have the Second Reading of Ordinance No. 07-2022 – An Ordinance to Amend the Plainfield Zoning Ordinance and Zone Map of the Town of Plainfield, Indiana, and Fixing a Time When the Same Shall Take Effect (Swalley Rezone).

Mr. McPhail: Move to approve.

Mr. Bridget: Second

Mr. Brandgard: We have a motion and a second to approve the Second Reading of Ordinance No. 07-2022. If there's no further discussion, roll call vote please.

Mr. Todisco:	Mr. Bridget – yes
	Mr. Kirchoff – yes
	Mr. McPhail – yes
	Mr. Brandgard – yes

Second Reading of Plainfield Town Council Ordinance No. 07-2022 is approved.

Mr. Brandgard: Thank you.

COUNCIL COMMENTS

Mr. Brandgard: Is there anything else to come before us this evening?

(Brief pause)

ADJOURN

Mr. Brandgard: Hearing none, I'd entertain a motion to sign the documents requiring signature and adjourn.

Mr. McPhail: So moved.

Mr. Kirchoff: Second

Mr. Brandgard: All those in favor signify by aye.

(All ayes)

Mr. Brandgard: Opposed? Adjourned. Thank you.

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Robin G. Brandgard, President

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Mark J. Todisco, Clerk-Treasurer