

PLAINFIELD TOWN COUNCIL

March 14, 2022

7:00 p.m.

Mr. Brandgard: Welcome to the Plainfield Town Council meeting for Monday, March 14, 2022.

ROLL CALL TO DETERMINE QUORUM

Mr. Brandgard: Let the record show all members are present and we have a quorum for conducting business.

PLEDGE OF ALLEGIANCE

Mr. Brandgard: I'll ask everyone to rise for the Pledge of Allegiance.

CONSENT AGENDA

Mr. Brandgard: We have several items on the consent agenda this evening.

1. Approval of the Minutes of the Town Council meeting of February 28, 2022.
2. Approval of the Accounts Payable Docket of Expenditures and the Affidavit of Payroll, per the Clerk-Treasurer's Report.
3. Approval of the 2022 Summer Sewer Rate Program, per the Clerk-Treasurer's Report.
4. Approval of the Human Resources Report dated March 11, 2022.
5. Approval of a Letter of Engagement and Professional Services Agreement with Plante Moran in an amount not to exceed \$53,000 for an Audit of Debt Payment and Accounts Payable Processes within the Clerk-Treasurer's Office, per the Budget Director's Report. (Funded from General Fund)
6. Approval of a proposal from BMO Harris for a Five-Year Lease for the Ladder Truck, which is included in the Fire Territory's 5-year Capital Plan and was ordered in 2021, per the Budget Director's Report.
7. Approval of Work Order No. 22-04 with Banning Engineering in an amount not to exceed \$15,750 for Surveying Franklin Park, per the Parks & Recreation Report. (Funded from Park Impact Fees)
8. Approval of Supplemental Agreement No. 1 with Butler Fairman & Seufert in the amount of \$18,250 for Improvements to Liberty Water Treatment Facilities per the Department of Public Works Report. (Funded from Water Availability)
9. Approval of a proposal from 120Water in an amount not to exceed \$19,180 to perform the Lead and Copper EPA Mandated Inventory, per the Department of Public Works Report. (Funded from Water Operating)

Mr. Brandgard: Thank you. We have a public hearing for Additional Appropriation in the EDIT Fund. If there is anybody who wishes to speak to us about the Additional Appropriation, now is the time to come forward.

(Brief pause)

Mr. Brandgard: Again, this is a public hearing for an Additional Appropriation in the EDIT Fund.

(inaudible)

Mr. Brandgard: With nobody coming forward, we'll close said public hearing.

BUSINESS FROM THE FLOOR

Mr. Brandgard: Is there business from the floor this evening? Is there anybody in the audience who wishes to address us this evening?

(Brief pause)

Mr. Brandgard: If not, business from the floor is closed.

STAFF REPORTS

Mr. Brandgard: We'll go to staff reports. It looks like we have everybody here; this hasn't happened in a while. Jason, anything from Public Works? Kevin, anything from Planning? Chief McKee, anything from the Police Department? I believe you have a presentation.

Mr. McKee: I will try to be brief. As you know from my report, we got all the new body cameras in. As you can see, I have one on my chest. So, every single sworn in police officer in the Plainfield Police Department now has a body camera, which has been our goal for unfortunately several years now, but we finally got there. We have one car with the installation of that camera as well, so we're going down that path, which it's going to take us several months to get there, completely outfitted, but I kind of wanted to showcase the technology that we have and have been talking about, and you can finally see it. So, this is the body worn camera – and just to remind you, this camera is recording 24/7 when it's on. It's not storing that data until you hit the power button. So, once you hit the power button to record, it goes back a minute in time because it's always recording. So that way, if somebody walks in behind me and comes up and is yelling, I turn around, I then activate it, it's going to catch what happened before that, before I actually activated it, which is important. And then is also has the capability, that if we have to, we can always go back and capture things if the officer forgot to hit that button. So, we have a very small window, we have about 24-hours to catch that where if an officer comes in and says, "hey, this happened and in the heat of the moment I forgot to press the record button," we can go in and retrieve that data, which is very, very important. So, same on the in-car camera as it is with this. Something that's very interesting – I had an officer go out and just take some footage today – is that before, we had many different systems that were different companies and so you'd have to go to different platforms to watch different things, so now it's all in one. So, this officer has his body worn camera – so, if you look over to the right, it says, "body worn camera". It has the officer's name, and then it has his in-car camera facing forward, and his in-car camera facing backwards. So, right here, if I go to his car camera and hit play, then you immediately see what is going on. You can see what the officer's speed is, if he has sirens on, if he has lights on, and then whether or not they're utilizing their brakes or not. So, the first minute there's never any audio because it's just recording what's going on., but it's all in "high-vid" so it's 1080p, to get a better view of exactly what's going on. Now the difference is – so, this is the in-car camera, and I can immediately go down to the body worn camera and click on that, and it's going to take me exactly where I left when I was looking at the other camera. So, this is him out walking around,

you can hear the audio, then you can go to his in-car and you can see what's going on in the in-car – we've got a little bit of a lag here, but normal operations, you're going back and you're seeing everything exactly as what's going on, which is very important, especially when we're trying to put things together for a trial or something like that. You're seeing every single aspect of what's going on, hearing everything that's going on and catching all of that data. So, I'm excited about it, I think it's a good project. We also have an app on our phone where officers can take their department phone and view what's going on with their body camera and they can adjust the settings on their phone so that they always know – because sometimes I put it here and I don't exactly know what it's seeing, so I can simply open up the app and I can see where it's seeing, and I can adjust the focus up or down, depending on where it needs to go. All of our patrol vehicles have modems installed. Another issue that we had was that you, back with our old system, you had to come to the police department, you had to take off your body camera, you had to dock it. It took a long time to download that video. Your car then had to dock up to an antenna at the police department and download all of that. Now we have modems inside the car, so as soon as they're done and they hit "off", it downloads to that modem and up into the cloud, and it accessible. So, it takes away a lot of that time of us officers just sitting and waiting for it to upload. It's all out there, which will assist with our in-car cameras and everything else. If anybody has any questions, I'll try to answer them.

Mr. Brandgard: This is a comment. I'm glad to see we have received these and put them into operation. I'm amazed at the clarity of the picture, much better than what we've had in the past.

Mr. McKee: Yes. Yeah, it's really good. And we have a meeting this week – so, with this contract came a community app, so we will be setting that up – I think my meeting is on Wednesday. Once that is all setup and ready to go, then we can push out an app to all of our residents. They see a police car somewhere, they simply open up the app and it will give a general, it's not going to give an actual address, but it will give the 100 block of where the officer is at and what is going on at that scene. So, it will give just the general rundown. So, if it's an accident, open it up and look and it will say, "2900 East Main Street, accident." So, that kind of takes away some of that unknowing of what's going on. I think that will be a good addition to what we have now. People can submit tips and things like that. That's all I have.

Mr. Angle: That's interesting about the community thing app. Who's going to be managing that within your department? Is everybody going to be responsible for it, or do you have one person kind of overseeing it?

Mr. McKee: So, there's no management to that; once we get it setup, all we have to do is upload what our calls for services are. So, if we have 20 different calls for service, and then once we set our geo zones, which is kind of where locations are at, it just links into what our current CAD, or dispatch center.

Mr. Angle: Yeah

Mr. McKee: Because everything is Motorola, so it's all supposed to talk to each other. We just have to setup the parameters of what we want. Like I said, there's going to be a delay. We don't want people showing up prior to us showing up. So, there's going to be about a 4-minute delay from the time that it's dispatched, to the time that it goes out to the public. But once that's set up this week, it will just kind of feed itself.

Mr. Angle: What a great resource. Thank you for sharing.

Mr. McKee: You're welcome.

Mr. Brandgard: Thank you. Scott, anything from Transportation? Anything from the Fire Territory? Doug? Nothing from the Communications Center, okay.

(inaudible)

Mr. Burris: Actually, I was out of state at the time but there was a recognition that took place through (inaudible) for Kane Lesser. He was involved with a Kid's Hero Award. A little girl involved, basically she was a phenomenal caller. Basically, what it is, is an award for children that call 911 that basically just knock it out of the park. There was a language barrier – actually, if we could just pull up the media coverage. Thank you, Stephanie, the media coverage was phenomenal.

Mr. Kirchoff: Doug, it was impressive. She was only 8 years old.

Mr. Burris: And any time I've talked with the mother – I exchanged some information with the little girl, she put together her own bio (inaudible). So yeah, I was out of state, but we had really good representation from fellow staff; team members showed up and supported them. Like I said, the little girl was amazing and when you hear the audio...

(Media coverage is played)

Mr. Burris: Yeah, you can see it, she was absolutely amazing. That was just a small snippet. Actually, throughout the call, the directions that she was relaying on to the grandmother and to the brother, it was just phenomenal all the way around. It was one of those success stories where the protocols did what they were supposed to and Kane Lesser, just absolutely knocked it out of the park. Apparently during the meeting in Avon, she ran up and gave Kane a hug and basically said, hey, you're my co-pilot. So, you can't beat that.

Mr. Brandgard: That's cool.

Mr. Burris: Thank you.

Mr. Brandgard: Thank you. It's not often we get to share what goes on at the Communications Center, and that's really a good news piece. Thank you. Bill, anything from IT? Todd? Brent, anything from Parks? Al, anything from your area? Tim? Stephanie, good to have you back.

Ms. Singh: I have nothing to report, I just wanted to introduce our new Communications Specialist because I'm excited to have some help. So, Dale Shelburne started today as our Communications Specialist. Do you want to introduce yourself?

Mr. Shelburne: Yeah. So, I come from a background in media production, media (inaudible), so I'm going to help with a lot of the content and other sorts of things going out, and that's going to include social media and stuff on the website, and whatever other tasks Stephanie has for me. I'm just excited to be on board here and excited to help out as much as I can.

Mr. Brandgard: Thank you

Ms. Singh: Another addition, he's a Plainfield resident.

Mr. Brandgard: Oh, well, that's great too. It's good to have you aboard.

Mr. Shelburne: Thank you very much.

Mr. Brandgard: Nate, anything from...? Mel?

Mr. Daniel: Nothing tonight.

Mr. Brandgard: Mark?

Mr. Todisco: Yes, Mr. President. In my report is a Stone Mutual agreement that hopefully you've all reviewed. I'd just like to request that that agreement move forward and have your approval.

(Approval is given)

Mr. Brandgard: Thank you.

Mr. Klinger: That item is not on the agenda, so I think we need a motion for approval.

Mr. Brandgard: I was looking to see if we had it or not. I thought we had part of it but not all.

Mr. Angle: And Mark, is that to assist with bank reconciliation?

Mr. Todisco: Yes, this is bank reconciliation. It's a process that's very extremely – ever since I've been here, it's been the biggest complaint. It was a complaint before I got here, to try and accomplish that, and we haven't...

Mr. Angle: A complaint from staff?

Mr. Todisco: Do what?

Mr. Angle: A complaint from staff? Who was complaining?

Mr. Todisco: A complaint from staff...it affects everything. It affects the staff in getting it done. It actually, it would affect – if we can approve this process, it affects Steve and what he does. It would help him to get the information he needs and improve it.

Mr. Angle: Okay

Mr. Brandgard: So, give me the information again.

Mr. Todisco: You don't have the information?

Mr. Angle: I think he's asking for you to repeat it so that he can get a motion, or something of that nature.

Mr. Todisco: Oh, I'm sorry.

Mr. Brandgard: Yeah, you sent the email out, but I don't have it right now.

Mr. Todisco: Okay. It's an agreement to work on our banking reconciliation. The gentleman, Mr. Stillman, will work to streamline it to develop an SOP and to try to make it a lot easier than what we have.

Mr. Bridget: And what's that company's name, Stone Municipal?

Mr. Todisco: Stone Municipal Group.

Mr. Brandgard: That's mainly what I was looking for.

Mr. Todisco: Oh, I'm sorry.

Mr. Brandgard: Thank you.

Mr. Kirchoff: I would move that we approve the request from the Clerk Treasurer to enter into a contract with Stone Municipal Group.

Mr. Angle: Second

Mr. Brandgard: We have a motion and a second to approve the Clerk Treasurer's request to enter into a contract with Stone Municipal Group, to help reconcile the bank records. If there's nothing else...

Mr. McPhail: I do have a quick question, Mark. You know, he quoted you an hourly rate. Do you have any idea, did he give you a range of where he thought we'd be on that?

Mr. Todisco: Well, what we're looking at is probably 20 hours a week. That's what I'm thinking, and that's what he thinks will occur. The whole thing is, when he's done, I want him to bring us up to the current status, where when he's done it's right at the – say, when he leaves in June or

something, it's completed up to that month. That's one of his goals too, but that's – 20 hours a week is what we're looking at.

Mr. McPhail: Okay, thank you.

Mr. Brandgard: We have a motion and a second. All those in favor signify by aye.

(All ayes)

Mr. Brandgard: Opposed? Motion carried, thank you.

Mr. Todisco: Thank you.

TOWN MANAGER'S REPORT

Mr. Brandgard: Town Manager's report?

Mr. Klinger: I just have two items from the Plan Commission. First of all, rezoning...

In my capacity as the Secretary of the Town of Plainfield Plan Commission, I certify that the Plan Commission held a public hearing on March 7, 2022, on petition RZ-22-015, as filed by Browning Investments II, LLC requesting a zone map amendment of 30 acres from Agriculture to I-2: Office/Warehouse Distribution. Upon concluding the public hearing, the Town of Plainfield Plan Commission voted 7 in favor 0 in opposition to forward a favorable recommendation to the Town of Plainfield Town Council to amend the zone map.

The details of the legal description were provided in the materials.

Mr. Brandgard: Do we have a motion to accept the recommendation?

Mr. McPhail: So moved.

Mr. Bridget: Second

Mr. Brandgard: We have a motion and a second to accept the recommendation from the Plan Commission to make a zone map amendment of 30 acres from AG: Agriculture to I-2: Office/Warehouse Distribution. It's at the southeast corner of Smith Road and AllPoints Parkway. If there's no further discussion, all those in favor signify by aye.

(All ayes)

Mr. Brandgard: Opposed? Motion carried, thank you.

Mr. Klinger: Alright, and then also...

As Secretary of the Plan Commission, I hereby certify that the Plan Commission held a public hearing on March 7, 2022, on petition TA-22-011 to amend Chapter 154 Article 13.2, definitions of the Town of Plainfield, Indiana Code of Ordinances. Upon concluding the public hearing, the Town of Plainfield Plan Commission voted 7 in favor 0 in opposition to forward a favorable recommendation to the Town of Plainfield Town Council on the amendments.

And again, the details were provided in the box.

Mr. Bridget: I move to accept the recommendation.

Mr. McPhail: Second

Mr. Brandgard: We have a motion and a second to accept the recommendation from the Plan Commission to act on the zoning definition amendment relative to TA-22-011. If there's no further discussion, all those in favor signify by aye.

(All ayes)

Mr. Brandgard: Approved, thank you.

Mr. Klinger: And then the only other thing I want to mention is there's a Resolution No. 2022-20 that's on your agenda, that I think is going to require a little more legal review. So, we're asking to table that this evening. When it comes up on the agenda, to table that until the next meeting. Also, I will just report that we've reached out to (inaudible) regarding the reapportionment of the districts, and they have sent us an engagement letter to do that work. And so, we'll have that on the agenda for the March 28th meeting. We are getting ready to get that rolling here soon. That's all I have unless you have questions for me.

Mr. Brandgard: Good, thank you.

OLD BUSINESS

Mr. Brandgard: Kent, any old business?

Mr. McPhail: No sir.

Mr. Brandgard: Lance?

NEW BUSINESS

Mr. Brandgard: New business?

Mr. Angle: Not tonight.

Mr. Bridget: No

RESOLUTIONS

Mr. Brandgard: Then we'll move to resolutions. We have Resolution No. 2022-19 – A Resolution Authorizing a Transfer of Appropriations – EDIT, CCD, CCI (Cig Tax).

Mr. Bridget: Move to approve.

Mr. Angle: Second

Mr. Brandgard: We have a motion and a second to approve Resolution No. 2022-19. If there's no further discussion, roll call vote please.

Mr. Todisco:	Mr. Bridget – yes
	Mr. Angle – yes
	Mr. Kirchoff – yes
	Mr. McPhail – yes
	Mr. Brandgard – yes

Plainfield Town Council Resolution No. 2022-19 is adopted and approved.

Mr. Brandgard: Thank you. I'll also entertain a motion to table Resolution No. 2022-20, to our next meeting.

Mr. Kirchoff: So moved.

Mr. McPhail: Second

Mr. Brandgard: We have a motion and a second to table Resolution No. 2022-20. Roll call vote, please.

Mr. Todisco:	Mr. Bridget – yes
	Mr. Angle – yes
	Mr. Kirchoff – yes
	Mr. McPhail – yes
	Mr. Brandgard – yes

Plainfield Town Council Resolution No. 2022-20 has been tabled.

Mr. Brandgard: Thank you.

ORDINANCES

Mr. Brandgard: We have a few ordinances. The first is Ordinance No. 06-2022 – An Ordinance Authorizing an Additional Appropriation – EDIT.

Mr. McPhail: Move to approve.

Mr. Angle: I'll second.

Mr. Brandgard: We have a motion and a second to approve the Single Reading of Ordinance No. 06-2022. If there's no further discussion, roll call vote please.

Mr. Todisco:	Mr. Bridget – yes
	Mr. Angle – yes
	Mr. Kirchoff – yes
	Mr. McPhail – yes
	Mr. Brandgard – yes

Single Reading of Plainfield Town Council Ordinance No. 06-2022 is approved and adopted.

Mr. Brandgard: Thank you. We also have for the First Reading, Ordinance No. 07-2022 – An Ordinance to Amend the Plainfield Zoning Ordinance and Zone Map of the Town of Plainfield, Indiana, and Fixing a Time When the Same Shall Take Effect (Swalley Rezone).

Mr. Kirchoff – yes

Mr. McPhail – yes

Mr. Brandgard – yes

Suspension of the rules to allow for the Second Reading and Third Reading and Adoption of Ordinance No. 08-2022 has been approved.

Mr. Brandgard: Thank you. Now I'll entertain a motion to allow the Second Reading of Ordinance No. 08-2022.

Mr. McPhail: So moved.

Mr. Angle: Second

Mr. Brandgard: We have a motion and a second to approve the Second Reading of Ordinance No. 08-2022. If there's no further discussion, roll call vote please.

Mr. Todisco:

Mr. Bridget – yes

Mr. Angle – yes

Mr. Kirchoff – yes

Mr. McPhail – yes

Mr. Brandgard – yes

Second Reading of Plainfield Town Council Ordinance No. 08-2022 is approved.

Mr. Brandgard: Thank you. Now I'll entertain a motion to allow the Third Reading and Adoption of Ordinance No. 08-2022.

Mr. Angle: Move to approve.

Mr. Kirchoff: Second

Mr. Brandgard: We have a motion and a second to approve the Third Reading and Adoption of Ordinance No. 08-2022. If there's no further discussion, roll call vote please.

Mr. Todisco:

Mr. Bridget – yes

Mr. Angle – yes

Mr. Kirchoff – yes

Mr. McPhail – yes

Mr. Brandgard – yes

Third Reading of Plainfield Town Council Ordinance No. 08-2022 is approved.

Mr. Brandgard: Thank you.

Mr. Kirchoff: I know we have some more work to do on that. Do we have any kinds of plans of communicating to our local businesses about what we're doing here?

Mr. Klinger: Yes. I mean, I believe we need to. I think, like you said, there's still some more work to be done, and I believe legal has a meeting with staff to kind of work through kind of the next piece of the puzzle here, in terms of the ordinance, and I think that there needs to be some conversation probably with the industry folks that are impacted, yeah.

Mr. Kirchoff: Okay, good. Thank you.

Mr. Brandgard: Yeah, thank you. We also have Ordinance No. 03-2022 – An Ordinance Annexing and Making a Part of the Town of Plainfield, Indiana, Certain Described Territory Contiguous to the Corporate Limits to the Town of Plainfield and Adding Said Territory to Council District Number 5 (Thomas Newman, 515 Avon Ave).

Mr. McPhail: Move to approve.

Mr. Bridget: Second

Mr. Brandgard: We have a motion and a second to approve the Third Reading and Adoption of Ordinance No. 03-2022. If there's no further discussion, roll call vote please.

- Mr. Todisco:
- Mr. Bridget – yes
 - Mr. Angle – yes
 - Mr. Kirchoff – yes
 - Mr. McPhail – yes
 - Mr. Brandgard – yes

Third Reading of Plainfield Town Council Ordinance No. 03-2022 is approved and adopted.

Mr. Brandgard: Thank you

COUNCIL COMMENTS

Mr. Brandgard: Brad, I didn't ignore you. Have you got anything from the Chamber that you'd like to impart? I know there's an event coming up.

Mr. DuBois: I don't know if we're talking about the same one but yeah, we've got one Friday, the Hendricks County Public Policy Council. Every form of the other three Chambers has a legislative update Friday morning, 8:00 a.m.-9:00 a.m. registration; free doughnuts, free coffee, at the fairgrounds, central location. And then I have an annual auction on the 16th of April. Hopefully you all can make it to that so we can earn some money, appreciate that. That's it though.

Mr. Brandgard: Okay, thank you. Anything else to come before us this evening?

Mr. McPhail: I'd just like to make a comment that it's great to see the staff in person.

Mr. Brandgard: Yes

Mr. McPhail: Glad you're here guys.

ADJOURN

Mr. Brandgard: If there's nothing else, I'd entertain a motion to sign the documents requiring signature and adjourn.

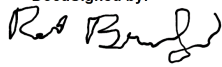
Mr. Bridget: So moved.

Mr. McPhail: Second

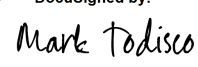
Mr. Brandgard: All those in favor signify by aye.

(All ayes)

Mr. Brandgard: Approved. Thank you.

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Robin G. Brandgard, President

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Mark J. Todisco, Clerk-Treasurer