

PLAINFIELD TOWN COUNCIL AGENDA

November 23, 2023

7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL TO DETERMINE QUORUM

EMPLOYEE RECOGNITION

- Staff Awards – Hendricks County Communication Center

CONSENT AGENDA

1. **Approval** of the Minutes of the Town Council meeting of October 23, 2023.
2. **Approval** of the Accounts Payable Docket of Expenditures and the Affidavit(s) of Payroll, per the Clerk-Treasurer's Report.
3. **Approval** of the Human Resources Report dated November 9, 2023.
4. **Approval** of reimbursement to affected employees due to overpayment of FICA withholdings, per the Human Resources Report.
5. **Approval** of the 2023 Merit Matrix, that establishes the 2024 Employee Pay for Performance Salary schedule, per the Administrative Services Report. (Funded by Department budgets)
6. **Approval** to reclassify 2024 part-time roles in DPW to add two (2) Full-time 2nd shift Operator positions, per the Administrative Services Report. (Funded by 2024 DPW Budgets)
7. **Approval** to close all Town administrative offices on April 8, 2024, and authorize the Executive Director of Public Safety in coordination with the Town Manager, to activate hazard duty work assignments for Town employees as needed, per the Administrative Services Report. (Funded by Department Budgets)
8. **Approval** to begin recruitment for the position of Executive Assistant to the Town Clerk, with a start date of January 2, 2024, or later, per the Administrative Services Report. (Funded from the 2024 Town Clerk Budget)
9. **Approval** to direct Epic Insurance Brokers to pursue the development of a self-funded workers compensation program, per the Administrative Services Report. (Funded from Department Budgets)
10. **Approval** to begin recruitment for the position of Deputy Controller, with a start date of January 2, 2024, or later, per the Administrative Services Report. (Funded from the 2024 Department of Finance Budget)
11. **Approval** of the branding plan for the Nature Park Project area, per the Administrative Services Report.
12. **Approval** of the Town of Plainfield Graphics Standards Manual, per the Administrative Services Report.
13. **Approval** of the three (3) year service agreements with iWorQ Systems Inc., in an amount not to exceed \$61,385, for software and subscription annual fees, per the Administrative Services Report. (Funded from IT Internal Service Fund)
14. **Approval** of the contract with D-One Restoration LLC, for Town-wide cleaning services, in the amount not to exceed \$305,280, per the Administrative Services Report. (Funded from 2024 Department Budgets)
15. **Approval** of a Memorandum of Understanding with the Indiana Internet Crimes Against Children (ICAC) Task Force to become an affiliate agency, per the Public Safety Report.
16. **Approval** of the agreement between the Plainfield Fire Territory and Indiana University Health for EMS Student Precepting, pending legal review, per the Public Safety Report.
17. **Approval** of a contract addendum with Waste Management for trash and recycling services, per the Community Services Report.
18. **Approval** of the Water Utility Leak Adjustment Policy for residential and commercial customers, per the Community Services Report.
19. **Approval** to extend memberships to the Richard A. Carlucci Recreation and Aquatic Center, due to the indoor aquatic center maintenance closure until project completion and facility reopening, per the Community Services Report.
20. **Approval** of the quote from Wesley Construction & Landscaping LLC, in the amount of \$116,226.55, to replace the perimeter fence and landscaping at Swinford Park, per the Community Services Report. (Funded from Food and Beverage Fund)

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21. **Approval** of change order #1, with Sullivan & Poore, in the amount of \$31,235, for work associated with the dehumidification replacement project at the indoor aquatic center, per the Community Services Report. (Funded from Food and Beverage)
22. **Approval** of a purchase agreement with Jack Doheny Supply, in the amount of \$329,528.77, (in accordance with the Sourcewell cooperative public purchasing guidelines), for a Regen X Street Sweeper, per the Community Services Report. (Funded from Storm Water Operating Fund).
23. **Approval** of a contract with Davey Resource Group, in the amount not to exceed \$29,310, for tree planting services, per the Community Services Report. (Funded from Storm Water Operating Fund).
24. **Approval** of a contract with Strand Associates, in the amount of \$37,500, for Engineering Services related to the Utility Operations audit, per the Community Services Report. (Funded from Water Operating and Wastewater Operating Funds)
25. **Approval** to enter into a sanitary sewer cost sharing agreement with Royal Transportation in an amount not to exceed \$60,000, subject to legal review, per the Development Services report. (Funded from Wastewater Availability)
26. **Approval** of Work Order 23-6 with Whitaker Engineering, in an amount not to exceed \$99,500, to provide engineering assistance associated with design of the Quaker Blvd sanitary sewer and Bridge Creek lift station upgrade, per the Development Services Report. (Funded from SR 267 TIF)
27. **Approval** of Work Order 23-7 with Whitaker Engineering, in an amount not to exceed \$75,500, to provide engineering assistance associated with design of the East Fork Interceptor Sewer, lift station and force main, per the Development Services Report. (Funded from Ronald Reagan TIF)
28. **Approval** of an Amended Memorandum of Understanding between the Town and Level Two Coworking, at the rate of \$30,000 per year, per the Development Services Report. (Funded from EDIT)
29. **Approval** of contract with Art Strategies, in an amount not to exceed \$96,000, to provide services in creating a Public Art Master Plan, subject to legal review, per the Development Services Report. (Funded from EDIT)
30. **Approval** of a Build Operate Transfer agreement with Bowen Engineering, in the amount of \$330,000, for work associated with the South Wastewater Treatment Plant Expansion, subject to legal review, per the Development Services Report. (Funded from Wastewater Operating Capital)
31. **Approval** to appoint Brenda Wolfe to the Redevelopment Authority, per the Town Manager's Report.

PUBLIC HEARING

- Additional Appropriation - Water Operating, Storm Water Operating, Fire Territory General, Parks Non-Reverting, General, and Wastewater Operating.

BUSINESS FROM THE FLOOR

- **Guidelines Governing the Conduct of Business from the Floor**
 1. The proceedings are recorded for public record purposes; please come to the podium located in front of the meeting room, give your name and address, and make your presentation.
 2. Please make presentations as precise as possible; try to limit your comments to no more than five (5) minutes and avoid repetition of points made by previous speakers. Each speaker will be allowed to speak only once.
 3. If possible, please designate a spokesperson for groups supporting or opposing same positions.
 4. Following your presentation please print your name and address on the speakers' sheet provided to ensure the official record reflects your correct name and address.

TOWN MANAGER'S REPORT / STAFF REPORTS

- Plan Commission Certifications RZ-23-035 & RZ-23-065

OLD BUSINESS

NEW BUSINESS

RESOLUTIONS

- **Resolution No. 2023-39** – A Resolution Authorizing a Transfer of Appropriations: Multiple Funds
- **Resolution No. 2023-40** – A Resolution Setting Date for Public Hearing Regarding Annexation of Certain Property to the Town – RRJ Associates – 2575 S County Road 1050 E & 10551 E CR 251 S
- **Resolution No. 2023-41** – A Resolution Setting Date for Public Hearing Regarding Annexation of Certain Property to the Town – Pace West - 2767 S CR 1050 E, 3115 Six Points Rd, 2863 S CR 1050 E, 2881 S CR 1050 E
- **Resolution No. 2023-42** – Resolution Setting Date for Public Hearing Regarding Annexation of Certain Property to the Town – Pace East - 10719 E CR 251 S, 10763 E CR 251 S, 3315 E Main St
- **Resolution No. 2023-43** – A Resolution Approving a Moratorium on Approving Zoning for Commercial Indoor Lodging
- **Resolution No. 2023-44** – A Resolution Confirming Interest by the Town in the Purchase of Real Estate for Public Purposes (12.54 Acres on Vestal Road)

ORDINANCES

Single Reading and Adoption of:

- **Ordinance No. 37-2023** – An Ordinance to Amend the Plainfield Zoning Ordinance and Zone Map of the Town of Plainfield, Indiana, and Fixing a Time When the Same Shall Take Effect (Dubak Rezone)
- **Ordinance No. 38-2023** – An Ordinance to Amend the Plainfield Zoning Ordinance and Zone Map of the Town of Plainfield, Indiana, and Fixing a Time When the Same Shall Take Effect (Lakhan Neighborhood Retail Rezone)

First Reading of:

- **Ordinance No. 35-2023** – An Ordinance Establishing a Workers Compensation Fund
- **Ordinance No. 36-2023** – An Ordinance Revising the Town Administrative Fee Schedule
- **Ordinance No. 39-2023** – An Ordinance Fixing the Compensation of Elected Officials, Officers, Board and Commission Members, and Employees of the Town of Plainfield, Indiana
- **Ordinance No. 40-2024** – An Ordinance Authorizing an Additional Appropriation: Water Operating, Storm Water Operating, Fire Territory General, Parks Non-Reverting, General, and Wastewater Operating

Second Reading of:

- **Ordinance No. 34-2023** – An Ordinance Amending Chapter 31, Section 21; Chapter 32, Sections 001 and 018; Chapter 36, Sections 002 and 003 and Chapter 37, Sections 01 and 02 of the Plainfield Town Code

COUNCIL COMMENTS

ADJOURN

THIS IS A PRELIMINARY AGENDA FOR THE MEETING DESIGNATED ABOVE AND IS SUBJECT TO CHANGE UP TO AND INCLUDING THE CONCLUSION OF THE DESIGNATED MEETING