

PLAINFIELD TOWN COUNCIL AGENDA

May 10, 2021

7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL TO DETERMINE QUORUM

CONSENT AGENDA

1. **Approval** of the Minutes of the Town Council meeting of April 26, 2021.
2. **Approval** of the Accounts Payable Docket of Expenditures and Affidavits of Payroll, per the Clerk-Treasurer's Report.
3. **Approval** of the Human Resources Report dated May 7, 2021.
4. **Approval** of the First Amendment to the services agreement with Workplace Services Corporation d/b/a LifeServices EAP, to increase the Employee Assistance Program (EAP) at a cost of \$2.60 Per-Employee Per-Month (PEPM), per the Human Resources Report. (Funded from Employee Health Insurance Fund)
5. **Approval** to plan for an increase of the Employee Health Savings Account (HSA) Employer Contribution, for the 2022 Healthplan Election Year, to \$1,250 for Single Health Coverage and \$2,250 for Family Health Coverage, per the Human Resources Report. (Funded through the 2022 Budget Approval Process of Department Operating Budgets)
6. **Approval** of the Parks Department Part-Time Hiring and Wages Plan, which includes an increase of \$1.00 per hour for part-time positions, and a one-time lump sum of \$250 for part-time employees who work the minimum required hours through Labor Day, and will begin the next payroll cycle, per the Human Resources Report. (Funded by Parks Operating Budget)
7. **Approval** of the Mid-Year Full-Time Employee Salary Adjustment Plan, which includes an increase of 3% for full-time positions, starting with the first payroll cycle in July 2021, per the Human Resources Report. (Funded by Department Operating Budgets)
8. **Approval** to create the Wellbeing Manager Position, per the Human Resources Report. (Funded from Public Safety Budgets/General Fund)
9. **Approval** to begin the recruitment process for (6) Firefighter Paramedics/Civilian Paramedics and (1) Civilian Fire Prevention Officer, with planned start dates of January 2, 2022 or after, per the Human Resources Report. (Funded through the 2022 Budget Approval Process of the Fire Territory Operating Fund)
10. **Approval** to amend Policy 504 of the Town of Plainfield Employee Handbook – Use of Equipment and Vehicles, to increase the take-home vehicle residency requirement to within 25 miles of Town limits, per the Human Resources Report.
11. **Approval** of 2022 HVAC Preventative Maintenance Contracts with Bassett Services for Department of Public Works and Parks Facilities in the amount of \$7,844 per year, per the Fleet & Facilities Report. (Funded from Multiple Departments)
12. **Approval** of a 3 – Year Contract for Uninterrupted Power Source (UPS) Maintenance with E.E. Equipment for the Plainfield Police Department Headquarters in the amount of \$1,850 per year, per the Fleet & Facilities Report. (Funded from General Fund)
13. **Approval** to offer a Discounted Promotional Coupon included in the ValPak Mailing Packet, per the Parks & Recreation Report.
14. **Approval** for the Plainfield Community School District to utilize Franklin Park as a designated distribution stop for the National Summer Lunch Program from 12:20pm to 12:40pm Monday through Friday during the weeks school is not in session, per the Parks & Recreation Report.
15. **Approval** of an amendment to an agreement with River Oaks Communication Corporation for professional services related to representing the Town in negotiations of telecommunications master license agreements within the Town of Plainfield, per the Development Services Report. (Funded from General Fund)
16. **Approval** of a grant agreement between the Town and the Plainfield Community Development Corporation not to exceed \$290,000 regarding funding of improvements to the parking structure lease spaces, per the Development Services Report. (Funded from EDIT)
17. **Approval** of Work Order 21-03 with Banning Engineering in the amount of \$6,500 for review and update of the 2016 Gateway Pond Study, per the Development Services Report. (Funded from Storm Water Availability Fund)

18. **Approval** to release Irrevocable Letter of Credit No. 563 in the amount of \$250 for monumentation for Whitmore Place Section 2, per the Development Services Report.
19. **Approval** to release Performance Bonds No. SUR0052520 in amount of \$172,260 for sidewalks and SUR0052519 in the amount of \$22,445 for erosion control for Devonshire Section 5, subject to the submittal of Maintenance Bond, per the Development Services Report.
20. **Approval** to release Performance Bonds No. CMS331381 in the amount of \$154,845 for sidewalks and CMS331380 in the amount of \$84,205 for erosion control for Trailside Section 3, subject to submittal of Maintenance Bond, per the Development Services Report.
21. **Approval** of an MOA regarding a Training Reimbursement Grant with FedEx Supply Chain in the amount of \$25,000, pending legal review, per the Development Services Report. (Funded from EDIT)

BID OPENING

- Clarks Creek Extension and Living Christ Path Construction

BID AWARD

- Intersection of Camby Road and Quaker Boulevard (SR 267)

BUSINESS FROM THE FLOOR

- **Guidelines Governing the Conduct of Business from the Floor**

1. The proceedings are recorded for public record purposes; please come to the podium located in front of the meeting room, give your name and address, and make your presentation.
2. Please make presentations as precise as possible; try to limit your comments to no more than five (5) minutes and avoid repetition of points made by previous speakers. Each speaker will be allowed to speak only once.
3. If possible, please designate a spokesperson for groups supporting or opposing same positions.
4. Following your presentation please print your name and address on the speakers' sheet provided to ensure the official record reflects your correct name and address.

➤ *Shirley McDonald – Vineyard Church / Block Party*

STAFF REPORTS

TOWN MANAGER'S REPORT

OLD BUSINESS

NEW BUSINESS

RESOLUTIONS

- **Resolution No. 2021-25** – Adopting a Written Fiscal Plan and Establishing a Policy for the Provision of Town Services to an Annexed Area – Avalon North/Lambert I (Northeast and Northwest Corners of Saratoga Pkwy and Gibbs Rd)
- **Resolution No. 2021-32** – A Resolution to Dispose of Surplus Property – Administration

ORDINANCES

First Reading of:

- **Ordinance No. 08-2021** – An Ordinance Annexing and Making a Part of the Town of Plainfield, Indiana, Certain Described Territory Contiguous to the Corporate Limits to the Town of Plainfield and Adding Said Territory to Council District Number 2 – (Avalon North, Lambert Annexation Phase I)

Second Reading of:

- **Ordinance No. 11 -2021** – An Ordinance Authorizing and Establishing the Boundaries of a Municipal Riverfront Development Project
- **Ordinance No. 12-2021** – An Ordinance Establishing the American Rescue Plan (ARP) Coronavirus Local Fiscal Recovery Fund

COUNCIL COMMENTS

ADJOURN

****THIS IS A PRELIMINARY AGENDA FOR THE MEETING DESIGNATED ABOVE AND IS SUBJECT TO CHANGE UP TO AND INCLUDING THE CONCLUSION OF THE DESIGNATED MEETING****